

BYLAWS FOR THE
ASSOCIATION OF PENNSYLVANIA PUBLIC LIBRARY SYSTEMS

ARTICLE I – Name

This organization shall be known as the Association of Pennsylvania Public Library Systems, hereafter referred to as APPLS.

ARTICLE II- Purpose

APPLS is a professional organization to assist Federated Library Systems in the areas of planning, development, coordination, promotion and funding.

ARTICLE III-Membership and Dues

Section 1. Membership in APPLS is open to any Pennsylvania Federated Library System. Each System may designate a representative to attend meetings and vote. For purposes of voting, only one vote per system is permitted. There is no limit to the number of System representatives that may attend or participate in meetings.

Section 2. Dues determined on a sliding scale based upon system expenditures will be assessed in March and due to the Treasurer by June 30. 2/3s of the membership will have to be in agreement to make changes to the dues structure and schedule.

Section 3. Subject to approval by 2/3s of the membership, non-voting membership may be offered to other organizations, such as Consolidated Library Systems and Friends of Systems and will be assessed a fee.

Section 4. Commonwealth Libraries will be requested to designate a liaison to APPLS.

ARTICLE IV-Officers, Duties, Term of Office and Vacancies

Section 1. Officers: The Officers of APPLS shall consist of a Chair, Vice Chair/Secretary and Treasurer. These constitute the executive committee.

A. The Chair shall preside at all meetings, enforce these Bylaws, offer for consideration all motions, arrange and call meetings, inform members of new developments, appoint committees, including a biannual nominating committee.

B. The Vice Chair/Secretary shall record proceedings of APPLS and disseminate the proceedings to all members on a timely basis, and shall preside at

meetings if chair is not in attendance, has resigned or is otherwise unable to fulfill the Chair responsibilities. If the Vice Chair is presiding, the Treasurer shall record proceedings of the meeting.

- C. The Treasurer, in conjunction with the Chair and Vice Chair/Secretary, shall prepare on a yearly basis, a budget and annual dues proposal and present them for approval at the spring meeting. The Treasurer will maintain a membership list, collect dues and distribute funds, as approved.

Section 2. Nominations and Elections: A ballot shall be sent out by the nominating committee 30 days prior to the spring meeting to each System in good standing. All elections shall be determined by a simple majority of the votes cast and will be announced at the spring meeting.

Section. 3. Terms: The term of Office shall be two years and shall begin following the spring meeting. Each officer shall be limited to two consecutive terms, regardless of which office is held.

Section 4. Vacancies: Resignation and vacancies shall be filled by the approval of a simple majority at the next scheduled meeting of the full membership where a quorum exists to fill out the unexpired term of office. If the unexpired term is more than half a regular term, it shall count as a full term.

ARTICLE V-Committees

APPLS shall have standing and ad hoc committees.

- A. The Executive Committee is comprised of the Officers of APPLS: Chair, Vice Chair/Secretary and Treasurer and shall represent the best interests of APPLS between meetings.
- B. The Nominating Committee shall be appointed by the APPLS Chair at least 60 days prior to an election, be comprised of three members and shall prepare the slate of officers.
- C. Standing committees shall be:
 - 1. Continuing Education / Training. This Committee is charged with developing training and development opportunities for APPLS members.
 - 2. PaLA Partnership. This Committee is charged with supporting the work of the Pennsylvania Library Association in three particular areas:
 - a. Annual Conference
 - b. Advocacy / Best Practices Awards
 - c. Leadership / Scholarship
- D. Ad Hoc Committees may be appointed by the Chair as directed by the membership, or as needed.

ARTICLE VI-Meetings

Section 1. APPLS shall conduct at least two meetings a year. Meeting notices and minutes will be sent to all members, as well as to the Commonwealth Libraries liaison.

Section 2. A quorum of Designated Representatives from 1/3 of the voting membership shall be necessary to conduct business.

Section 3. The Chair (or Executive Committee) may call special meetings with at least 14 days notice given to the membership.

ARTICLE VII- Rules of Order

Unless otherwise contradicted by the bylaws or amendments, the Association shall follow Robert's Rules of Order.

ARTICLE VIII-Amendments

The Bylaws may be amended by 2/3s vote of the membership. Notice of the proposed amendments must be communicated to the full membership 28 days prior to the vote.

ARTICLE IX - Dissolution Statement

Upon the dissolution of the organization, the past Executive Committee, after paying or making provision for the payment of all of the liabilities of the organization, shall dispose of all of the remaining assets of the organization in such manner as the past Executive Committee shall determine. First consideration and priority of the assets will be given to the Pennsylvania Library Association to support federated library systems, or to other such organizations that exclusively support libraries.

Adopted 06/17/93
Amended 09/09/93
Amended 09/06/07
Amended 10/05/10
Amended 04/26/11